



**DRAFT**

## General Funding Application Form 2020

**Applications can be submitted on a rolling basis throughout the year**

<b>Applicant:</b>	<b>Date:</b> <a href="#">Click here to enter a date.</a>
<b>Position and Institutional Affiliation</b>	<b>Contact E-mail:</b>
<b>Presentations at Recent PSAI annual meetings (list since 2015)</b>	
<b>List of Recent Publications (published 2015 or later)</b>	
<b>Details of request, including information on proposed participants (400 words max):</b>	
<b>Amount requested (please give a breakdown of costs – remember that all activities must be done at least possible cost): £ or €</b>	
<b>Statement on publications and other outputs expected to result from the event/activity and how the PSAI will benefit (400 words max)*:</b>	
<b>Have you made any applications to other sources in support of this activity?</b>	<b>Choose an item.</b>

<b>If yes, please give details:</b>		
<b>Decision/Action:</b>	<b>Amount Approved:</b>	<b>Not Approve</b>

**Reason:**

**PSAI President:**

**Date:**

\* It is expected that for any events sponsored by the PSAI, the organiser(s) will send a picture and text for use in @psaitweets and for the PSAI website. The PSAI would also welcome a short blog on the substance of the event for the Irish politics forum at [www.politicalreform.ie](http://www.politicalreform.ie).

## **Notes for application and decision criteria**

The PSAI General Funding Application scheme is designed to promote scholarly networking and research activity in Political Science across the island of Ireland by means of financial support for workshops and other occasional events.

€1250 is the maximum award and also the normal award amount. The intention is to give 2 or more €1250 awards per annum, rather than a larger number of smaller awards. PSAI retains the right to fund fewer or no awards in any funding round.

### Eligibility

PSAI members, who have been members for two years consecutively, holding an academic position at a Higher Educational Institution, must submit the application. A 2-page CV is required from each applicant

The following are ineligible for applications: Current and former PSAI Executive Committee members (for one year after leaving office, i.e. leave office at any point in 2017, cannot apply for general funding until calendar year 2019), current Convenors of PSAI specialist groups.

No grant may be awarded to an applicant who has been successful in the previous calendar year for General Funding applications.

### Conditions

PSAI General Funding grants are available to academic staff with contracts of at least one year at HEIs on the island of Ireland (events are open to participation by postgraduate students).

There is an obligation to produce a short report (500 words) on the funded event.

There is an obligation to mention PSAI funding in resulting publications

### Submission Process

Please scan a completed copy of this document together with the applicant's CV into one document and save it with the name "PSAI GRANT Applicantname" and submit it to the PSAI Secretary, currently Adina Preda (predaa@tcd.ie), at any time throughout the year.

### Award of Funding

When deciding which applications to fund, the PSAI may take into account:

- Quality of proposal and scholarly objectives
- Recent research publications by Applicants
- Regular and Recent Participation at PSAI annual meetings
- Publications resulting from any previous PSAI funded events
- Contribution to building up political science networks in Ireland and internationally
- The desirability of assisting scholars at early stages of their careers
- The desirability of events being held on a variety of topics and involving a variety of HEIs
- The desirability of supporting new applicants to the PSAI's funds
- Value for money – all events must be run as economically as possible.

PSAI General Funding grants are not designed to “top up” projects, however worthy, that have substantial other funds. As a rule of thumb, if a project has more than €1500 from other sources, it should not be looking for PSAI support, and if more than €1500 from other sources subsequently becomes available, successful applicants should contact the PSAI offering to decline to use any allotted PSAI funds.

The PSAI General Funding grants cannot be used to pay for “conference room rental” at HEIs, meals costing more than €45/head all-included (dinner) or €33/head all-included (lunch), business or first class travel, speaking fees or honoraria, or similar excessive/unnecessary expenses. All expenses will only be reimbursed by the PSAI on provision of original receipts.

Successful applicants are encouraged to consider submitting resulting research papers for publication in *Irish Political Studies*.

Finally, please note that the Association’s funds are limited and, with regret, good proposals therefore may not be funded.

The PSAI is happy to receive comments on how the funding process for such grants may be improved in any future application rounds.

Thank you for your application.